



Cranborne Middle School



Headteacher: Mr R Stevens
Assistant Headteachers: Mrs R Cain, Mr S Gillott

Friday 24th September

Dear Parent/Carer,

Meet the Tutor evening – Wednesday 6th October 3.30 – 6.30pm

We are really pleased to be able to invite parents and carers in for our Meet the Tutor evening on Wednesday 6th October. At Cranborne Middle School, we like to keep you informed verbally and in writing about your child's progress throughout the year. However, at this early stage of the year, we feel it is really important that we give you the chance to meet with your child's tutor to discuss how they have settled into their new year group / school and if there are any concerns regarding attitude to learning, progress and any other pertinent information you may want to discuss.

We are using a system called 'SchoolCloud' to book appointments electronically. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. Appointments can be made from 6pm today, Friday 24th September and will close at 6pm on Tuesday 5th October. Should you wish to make any changes after this date please contact the school office. Please visit <https://cranbornemiddle.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

Student's First Name: «Forename»
Student's Surname: «Surname»
(Registration Class) / (Tutor Group) / (Date of Birth) / (Login Code): «Information»

For parents who were with us last year, SchoolCloud is only being used as the booking system this time – appointments will be in school in person. In order for everyone to have the chance to make an appointment, they will be five minutes long. However, the leadership team, year leaders and SENDCo will be around to welcome you and to help you with any other questions that you may have. **Please note that this evening is not for meeting with your child's subject teachers – we are always here to help with any immediate concerns via email or phone and we will be holding subject parents' evenings in the near future.**

Finally, it would be helpful if you could ensure that children are aware of the home time arrangements on the evening you have appointments to avoid any unnecessary confusion for them. Any club cancellations will be sent out via ParentMail prior to the Meet the Tutor Evening.

Yours sincerely

Mr R Stevens
Headteacher

Damerham Road ❖ Cranborne ❖ Wimborne ❖ Dorset ❖ BH21 5RP
☎ 01725 517348 ✉ office@cranbornemid.dorset.sch.uk
Web: www.cranbornemid.dorset.sch.uk



Artsmark
Gold Award
Awarded by Arts
Council England

