



Cranborne Middle School

Governing Body



Headteacher: Mr R Stevens

Chair of Governors: Dr S Malpas

Vice-Chair of Governors: Mrs A McElwaine

10th September 2021

Dear Parents/Carers

I am writing to you to invite you to stand for election as a parent governor, or nominate another parent to do so. In our school we have provision for two parent governors and there is currently one vacancy.

The governing body, with the headteacher, has overall responsibility for the running of the school. Governing bodies have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the governing body's work.

Both parents are eligible to be parent governors and all necessary induction and training will be provided.

As a parent governor, it is a requirement to attend four to six full governing body meetings per year and governors will be expected to take an interest in at least one subject which will involve liaising with the subject leader and being involved in data monitoring, book looks and learning walks to experience lessons. There are also other roles that you could fulfil, for example parent/ pupil liaison, subject to discussion.

The enclosed sheet summarises the circumstances under which someone cannot serve as a governor. In addition, parents/carers who have paid employment in the school for 500 or more hours per academic year or who are elected members of the Local Authority are not eligible to stand in these elections. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election please complete the enclosed nomination form and return it to the school no later than 24th September 2021. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted, but if you are nominating another parent please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

If you require any information, please contact Miss D Warner on 01725 517348 option 3

Yours faithfully

Dr Sandi Malpas
Chair of Governors

Damerham Road ❖ Cranborne ❖ Wimborne ❖ Dorset ❖ BH21 5RP
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Election of parent governors

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: _____

Address:

Signature of person nominated: _____

Signature of proposer (if different to nominee): _____

Name and address in BLOCK letters of proposer (if different to nominee):

Personal Statement (maximum 250 words)

I wish to submit my nomination for the election of parent governor

I confirm (i) that I am willing to stand as a candidate for election as a parent governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the School Governance Regulations.

Signature

(Date)

Completed nomination forms must be returned to the school by 24th September 2021

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