



# Cranborne Middle School



Headteacher: Mr R Stevens  
Assistant Headteachers: Mrs R Cain, Mr S Gillott

28<sup>th</sup> January 2022

Dear parents and carers,

## Spring Term Parents' Evenings 9<sup>th</sup> and 10<sup>th</sup> February 3.30pm – 6.30pm

I would like to invite you to attend our Parents' Evenings on **Wednesday 9<sup>th</sup> and Thursday 10<sup>th</sup> February between 3.30pm and 6.30pm**. The purpose of this parents' evening is for you to discuss how your child is progressing, and to talk over their strengths and any particular issues. As with the ones in November, we are going to hold one of our dates as a face to face evening, and the other one as video calls via SchoolCloud.

**Wednesday 9<sup>th</sup> February – face-to-face appointments only.**  
**Thursday 10<sup>th</sup> February – video call appointments only.**

We are going to be using the online appointment booking system called SchoolCloud again. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. Although initially there will be no limit to how many teachers you can meet, last time we were unable to accommodate all appointments due to multiple bookings being made with the same teacher for each individual subject. If your child is taught several subjects by one teacher, please can we ask that you reduce the number of appointments you make, as a lot can still be covered in the allotted time. For example, if your child is taught French and geography by the same teacher, one appointment would be more than enough time. This will be monitored as appointments are made over the next couple of weeks to look to reduce waiting lists. Follow up discussions can always take place if they are needed.

**All bookings will be strictly on a first come first served basis and are for five minutes each. We will have a waiting list, and will make contact via email in the first instance to update parents unable to book a meeting on either of the dates available.**

Appointments can be made from 9am on Saturday 29<sup>th</sup> January and will close at 4pm on Tuesday 8<sup>th</sup> February. Should you wish to make any changes after this date please contact the school office. Please visit <https://cranbornemiddle.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

Student's First Name: «Forename»  
Student's Surname: «Surname»  
(Registration Class) / (Tutor Group) / (Date of Birth) / (Login Code): «Information»

Please also follow this link to explain how to attend the appointments on **10<sup>th</sup> February** only.  
<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Mrs Bedford is only available for appointments on Wednesday 9<sup>th</sup> February. If you would like to meet with Mrs Bedford and cannot attend on the Wednesday, then do please contact her directly via email through the office or school website.

If you do not have access to the internet, please contact the school office and we will arrange an alternative with you.

Yours sincerely

Mr R Stevens  
Headteacher

Damerham Road ❖ Cranborne ❖ Wimborne ❖ Dorset ❖ BH21 5RP  
☎ 01725 517348 ✉ [office@cranbornemid.dorset.sch.uk](mailto:office@cranbornemid.dorset.sch.uk)  
Web: [www.cranbornemid.dorset.sch.uk](http://www.cranbornemid.dorset.sch.uk)

