



Cranborne Middle School



Headteacher: Mr R Stevens
Assistant Headteachers: Mrs R Cain, Mr S Gillott

22nd October 2021

Dear Parents and Carers,

Updates regarding Autumn Term Parents' Evenings 3rd and 4th November

Following on from my first letter, I wanted to explain a few additional details.

Year 5 parents appointments for English and maths

Mrs Cain sends her apologies. When she set up the evenings on SchoolCloud, she forgot that the new set lists had not been uploaded. This is why some parents have only been able to make appointments with their child's previous teacher. She has looked to see if this can be corrected, but as all of the English teachers are fully booked, making swaps would not work. So, we will hold the meetings as they stand, and you will still be able to discuss your child's progress and attitude to learning. The exception to this is if your child is in Mrs Terzaghi's English class. She has plenty of spaces and we can change these appointments over to her.

Appointments with Mrs Spriggs

Mrs Spriggs will not be at this parents' evening and therefore any appointments made will sadly have to be cancelled. However, we still want to update the parents of the pupils in her classes on how their children are progressing. We will be emailing these parents with an update separately.

Fully booked teachers with a waiting list

As I mentioned in my first letter, we have reviewed how busy our teachers are and need to make some changes to the appointments made. Some teachers are fully booked with very long waiting lists that will not be manageable. To enable a greater number of parents to be able to make an appointment, teachers who have the same pupil for two subjects will cancel one of their appointments, making a slot available for someone from the waiting list.

We will then be able to offer any spaces that have been created to parents on the waiting list, who will receive an email confirming the time and teacher.

Parents who are unable to make their appointments

For a variety of reasons, we have a number of parents who do not attend the appointments they have made. If you are able to let us know in advance, that would be much appreciated as we can then offer that time to one of the parents on the waiting list.

We look forward to welcoming you to our parents' evenings and wish you a happy and safe half term.

Yours sincerely

Mr R Stevens
Headteacher

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